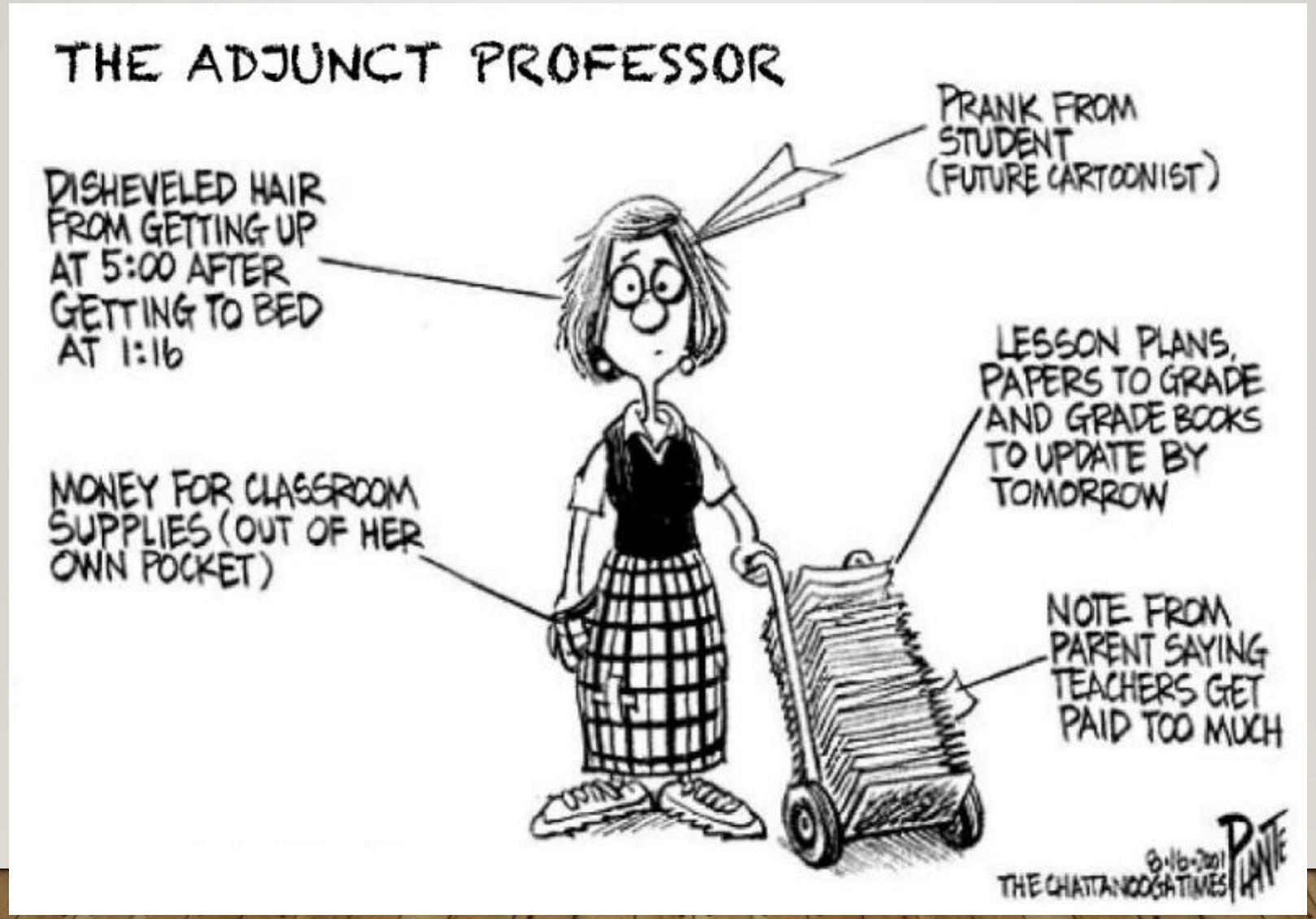
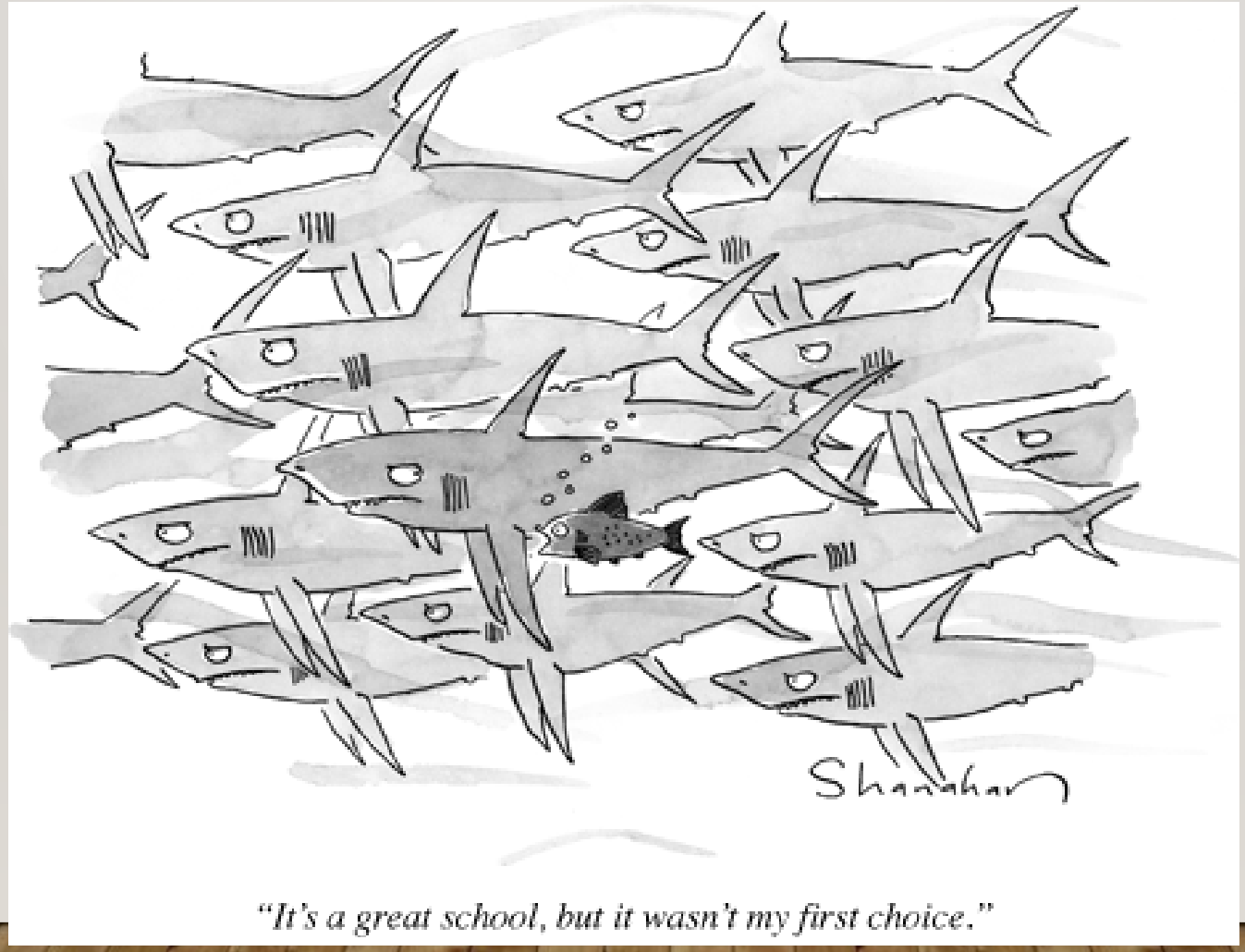
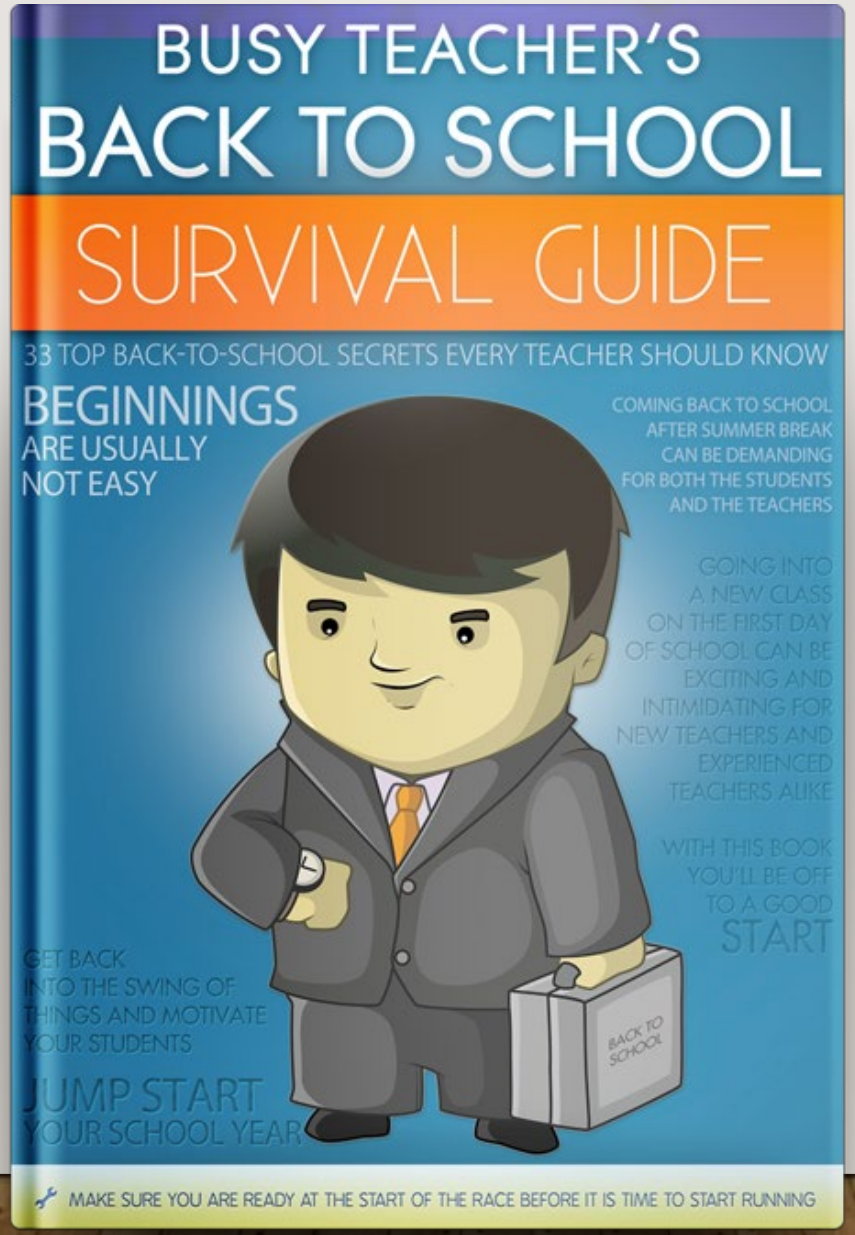
ADJUNCT ESSENTIALS

WHAT WE NEED TO KNOW


THE ADJUNCT PROFESSOR
PRANK FROM STUDENT (FUTURE CARTOONIST)
DISHEVELED HAIR FROM GETTING UP AT 5:00 AFTER GETTING TO BED AT 1:16
LESSON PLANS, PAPERS TO GRADE AND GRADE BOOKS TO UPDATE BY TOMORROW
MONEY FOR CLASSROOM SUPPLIES (OUT OF HER OWN POCKET)
NOTE FROM PARENT SAYING TEACHERS GET PAID TOO MUCH
9-16-2001
THE CHATTANOOGA TIMES
PLANTE



"It's a great school, but it wasn't my first choice."


BUSY TEACHER'S
BACK TO SCHOOL
SURVIVAL GUIDE
33 TOP BACK-TO-SCHOOL SECRETS EVERY TEACHER SHOULD KNOW
BEGINNINGS
ARE USUALLY
NOT EASY
COMING BACK TO SCHOOL AFTER SUMMER BREAK CAN BE DEMANDING FOR BOTH THE STUDENTS AND THE TEACHERS
GOING INTO A NEW CLASS ON THE FIRST DAY OF SCHOOL CAN BE EXCITING AND INTIMIDATING FOR NEW TEACHERS AND EXPERIENCED TEACHERS ALIKE
WITH THIS BOOK YOU'LL BE OFF TO A GOOD START
GET BACK INTO THE SWING OF THINGS AND MOTIVATE YOUR STUDENTS
JUMP START YOUR SCHOOL YEAR
BACK TO SCHOOL
MAKE SURE YOU ARE READY AT THE START OF THE RACE BEFORE IT IS TIME TO START RUNNING

PART I
ADJUNCT RESOURCES

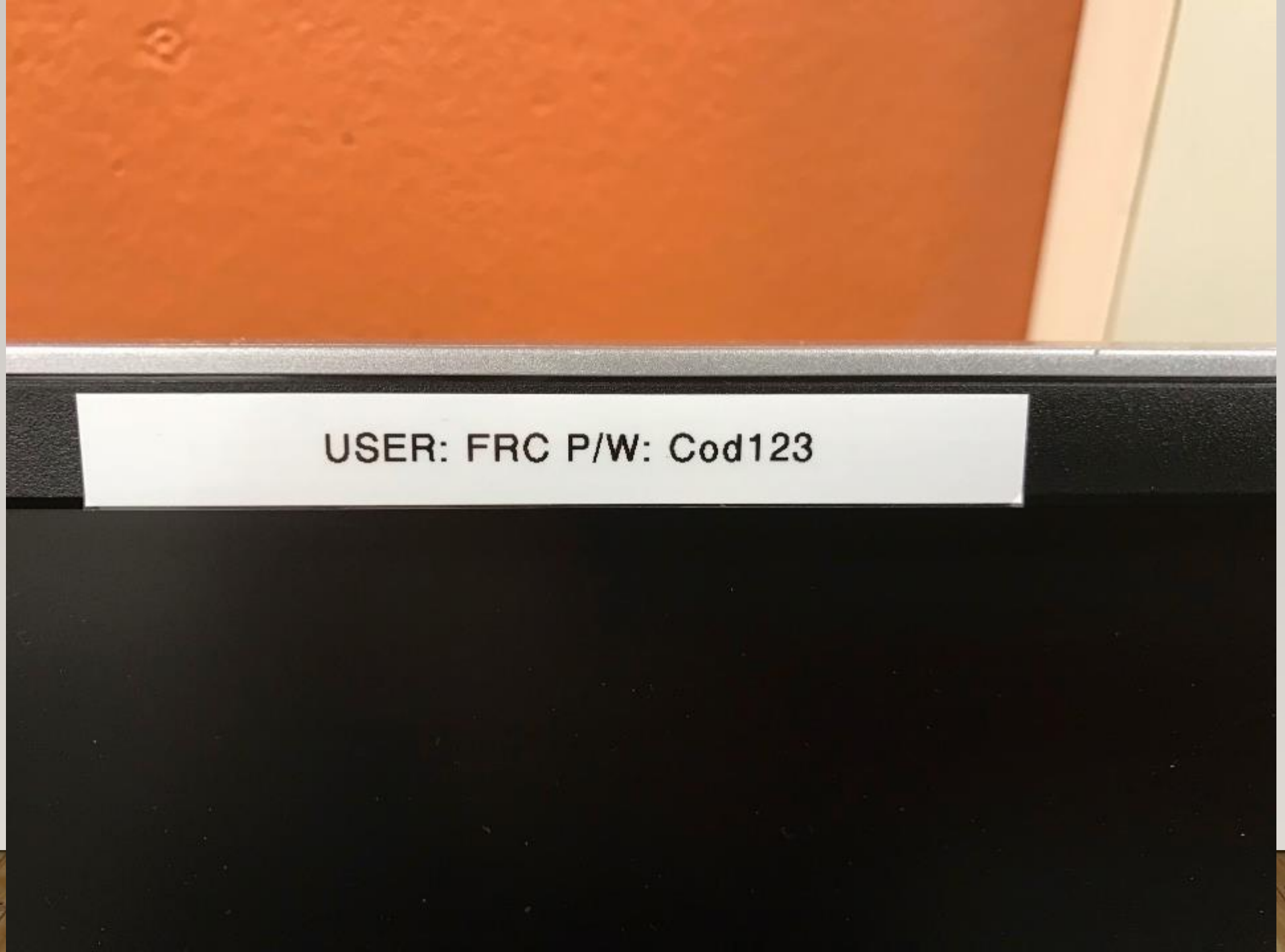
ADJUNCT WORK SPACE AND MAILBOXES

ADMIN

ADMIN.
3

UNITED STATES
POSTAL SERVICE

Assistance with Technology


USER: FRC P/W: Cod123

PART 2
PAY BEYOND TEACHING

BEING PAID FOR YOUR CONTRIBUTIONS

Pay for Committee Work

- Being selected or applying
- Reporting to Schools on committee work
- Reporting to adjunct community
- Claiming your pay

Pay for Office Hours

- How this is calculated
- Making sure you get it

Office Hours

- 0 - 2.9 Units 0 hours pay
- 3 - 5.9 Units 1 office hour pay
- 6 - 8.9 Units 2 office hours pay
- 9 - 10 Units 3 office hours pay

- YOU have to write this in on your load sheet, which is signed by the Dean at the beginning of the semester.
- YOU have to state in your syllabus that you hold office hours.
- YOU have to identify time and location that you hold office hours.

Pay for Self Evaluation

Pay for Same Day Travel between C.O.D. Campuses

1st DAY
I'M NOT QUALIFIED FOR THIS SHIT.
101st DAY
I'M NOT QUALIFIED FOR THIS SHIT.
CollegeHumor

Pay for Professional Development

- FLEX
- Faculty Development funds (up to $1,000)
- DE (Distance Education) Training

Pay for Personal Matters

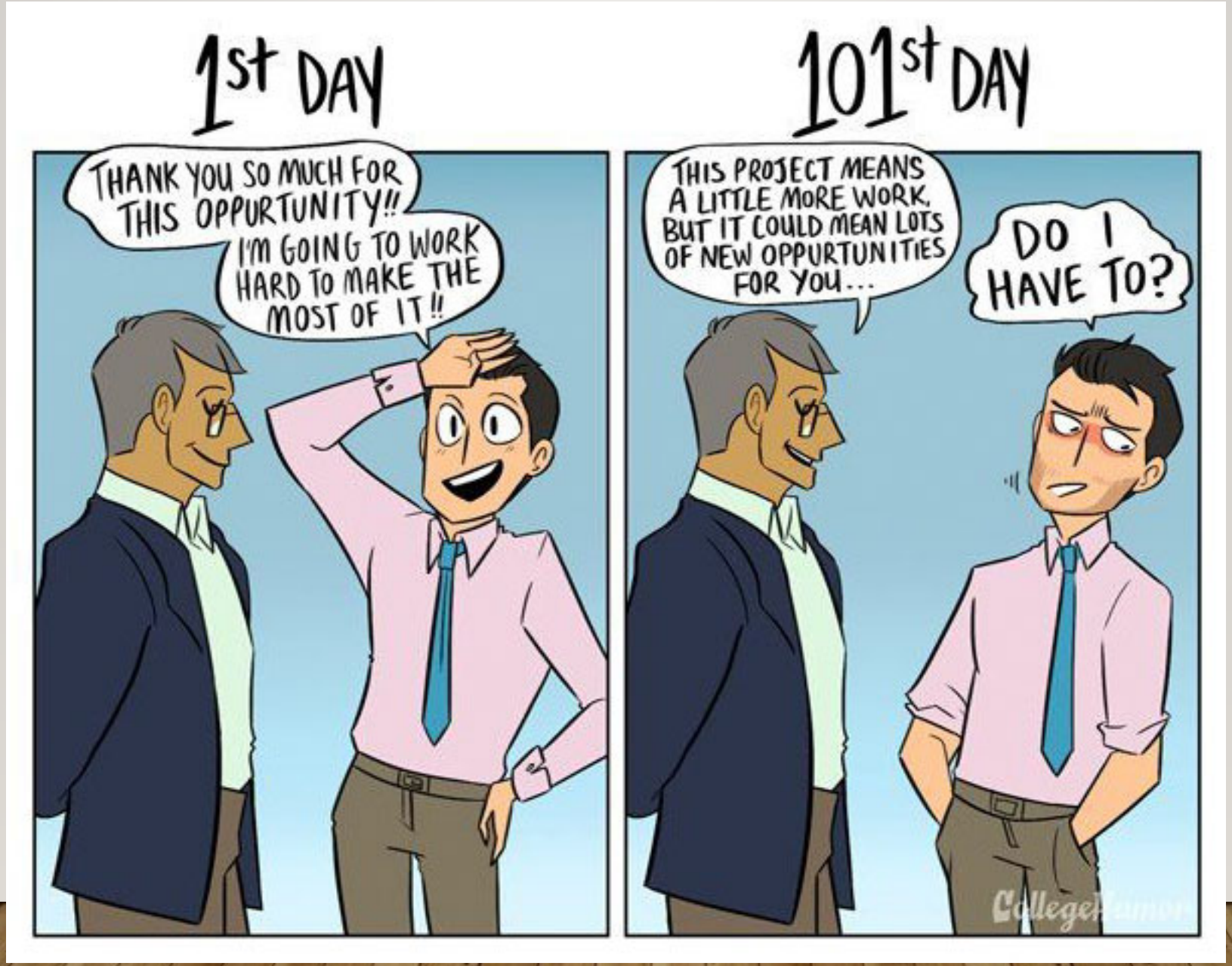
- Sick leave
- Personal leave
- Bereavement
- Maternity/Paternity, Adoption

Pay for Additional Academic Work

- Curriculum development (writing or revising Course Outlines of Record, aka CORs)
- Other activities requested by Dean (not FT faculty)
- SLO assessments, if no FT faculty in department
- Program Enhancement Plan (PEP), Academic Program Review (APR) and Program Review Update (PRU)

Pay for Fair Share Deductions

if working at two or more CTA schools


1st DAY
THANK YOU SO MUCH FOR THIS OPPURTUNITY!!
I'M GOING TO WORK HARD TO MAKE THE MOST OF IT!!
101st DAY
THIS PROJECT MEANS A LITTLE MORE WORK, BUT IT COULD MEAN LOTS OF NEW OPPURTUNITIES FOR YOU...
DO I HAVE TO?

You may

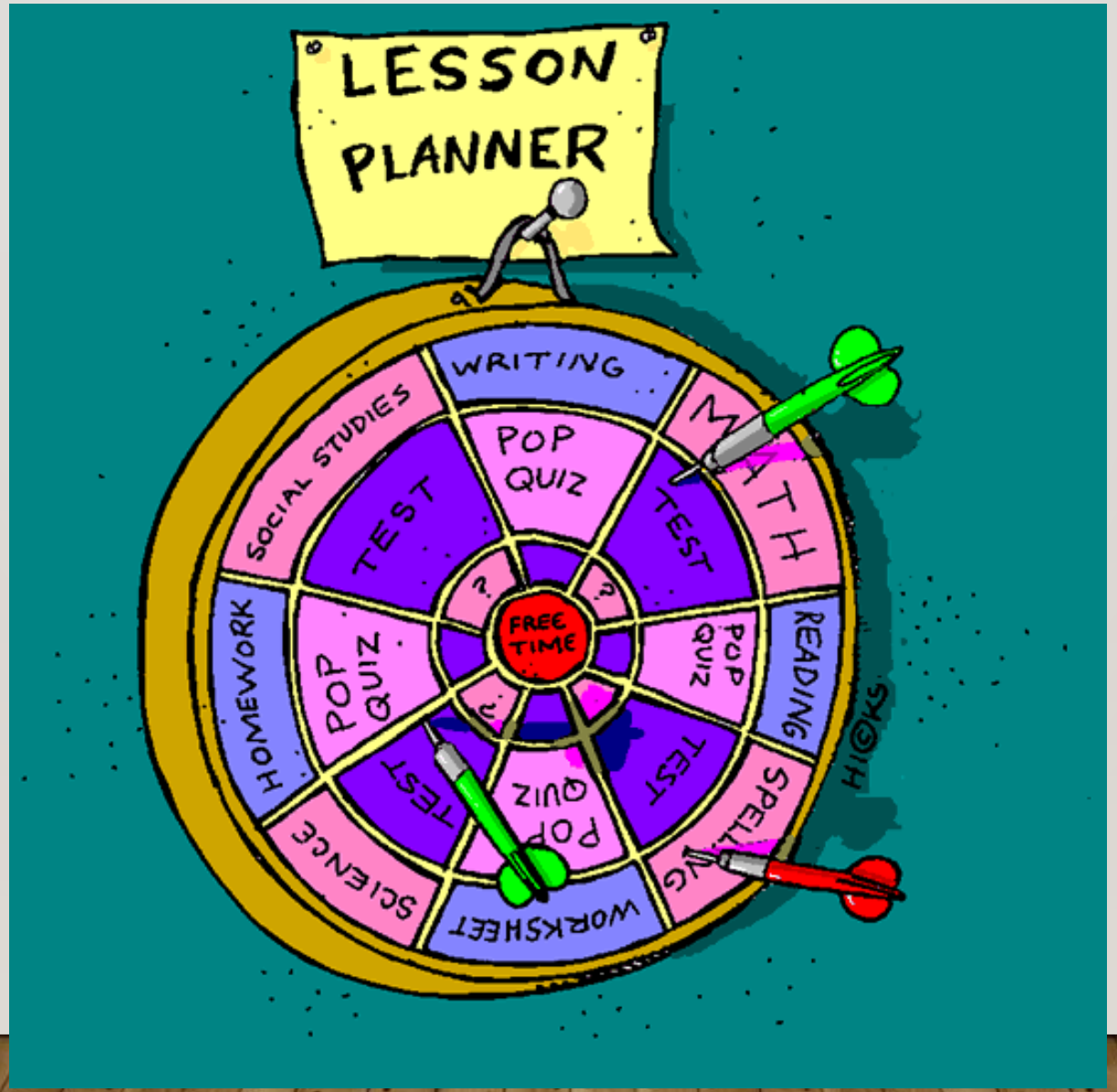
“Just Say No”

to requests without pay

Pay from Unemployment Insurance

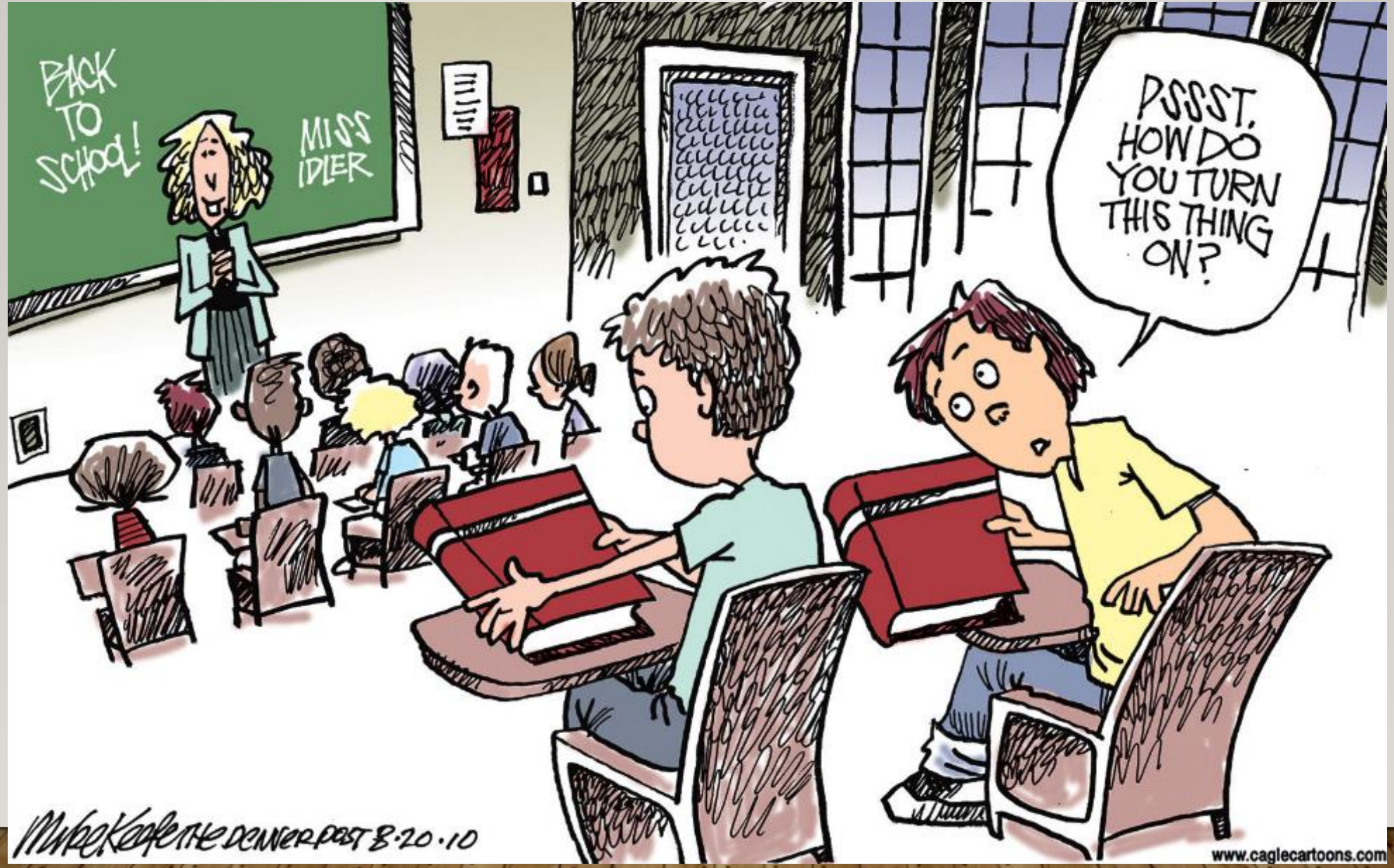
- Cervisi Decision

PART 3
DOING THE JOB


LESSON PLANNER
WRITING
MATH
READING
SPELLING
WORKSHEET
SCIENCE
HOMEWORK
SOCIAL STUDIES
POP QUIZ
TEST
FREE TIME
?
HI@KS

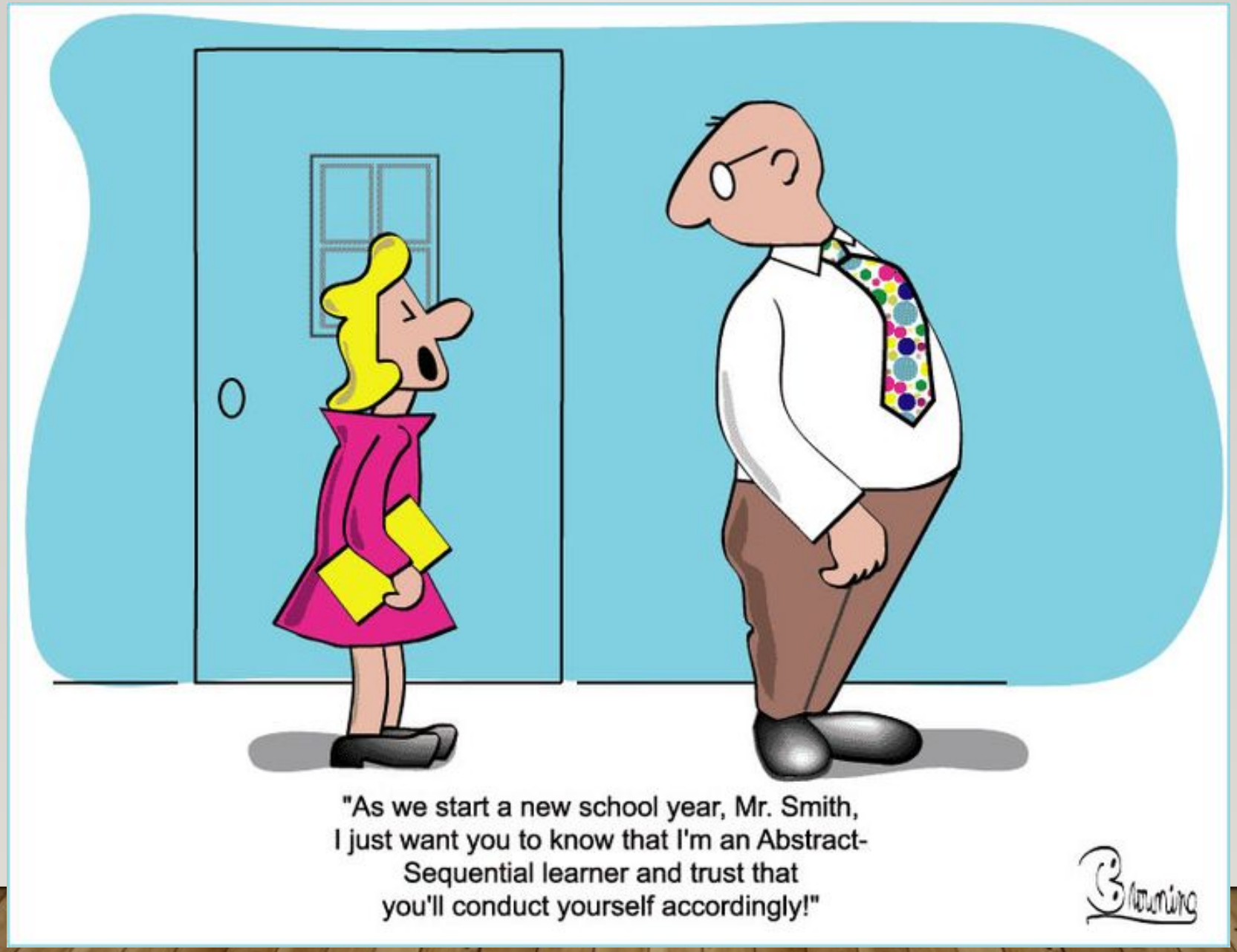
Syllabus essentials:

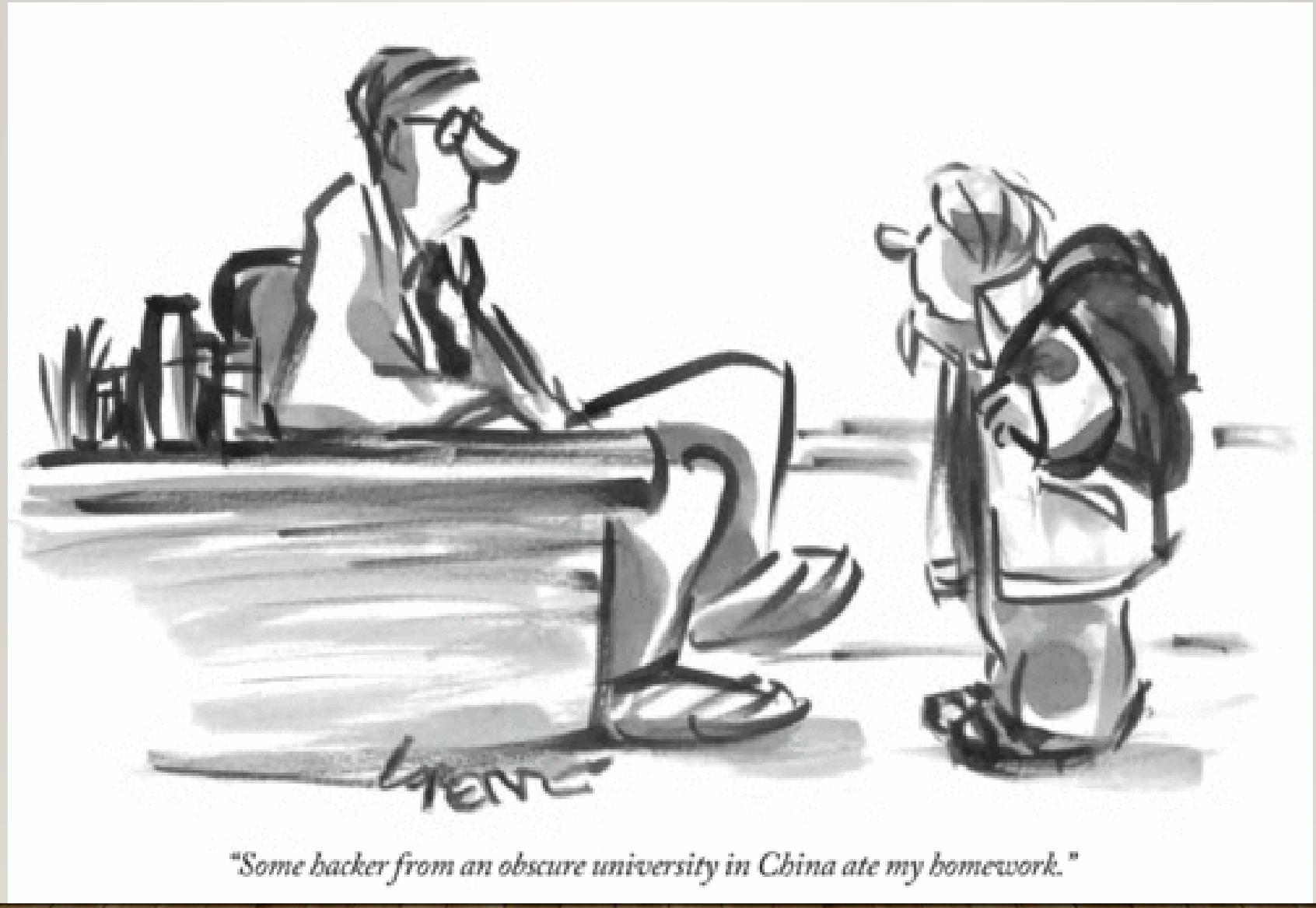
- Accessibility
- Students with Disabilities statement
- Equal Opportunity statement


BACK TO SCHOOL!
MISS IDLER
PSSST. HOW DO YOU TURN THIS THING ON?
MikeKeefe THE DENVER POST 8·20·10
www.caglecartoons.com

TASC

Tutoring and Academic Skills Center


"As we start a new school year, Mr. Smith,
I just want you to know that I'm an Abstract-
Sequential learner and trust that
you'll conduct yourself accordingly!"



"Some hacker from an obscure university in China ate my homework."

Reporting Incidents of Concern

- Cheating and Plagiarism
- Disruptive or Disturbing Behavior
- COD Main Page > Faculty & Staff > click on orange button at lower right

FACULTY & STAFF

SPRING 2019 FLEX

VIEW DETAILED CALENDAR
JANUARY 23-25

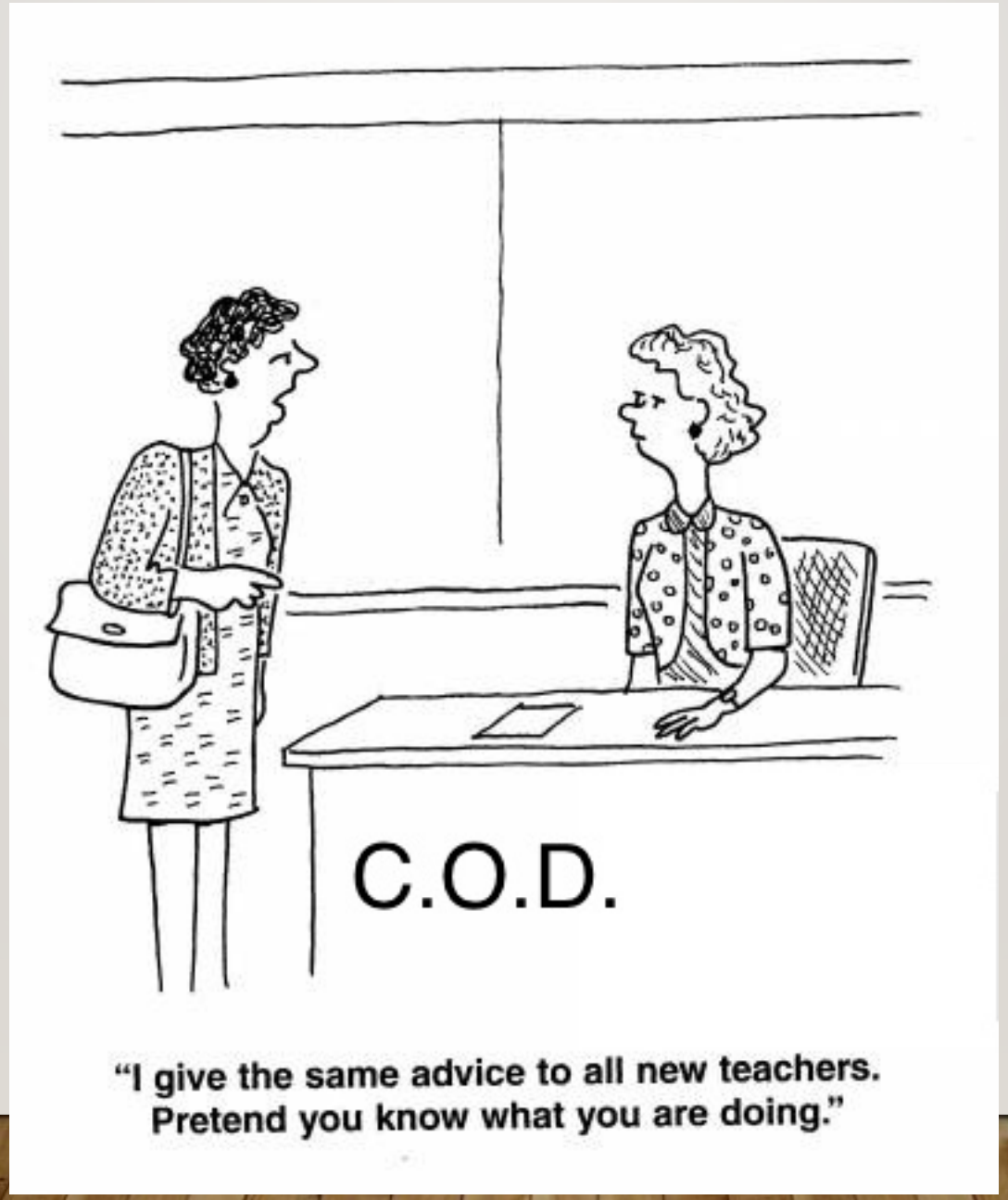
Faculty & Staff

Administrative Offices

- Fiscal Services
- Foundation
- Human Resources
- Information Technology
- Institutional Effectiveness and Planning
- Institutional Research
- Offices of Student Success & Student Learning
- Office of the President
- Public Relations Office

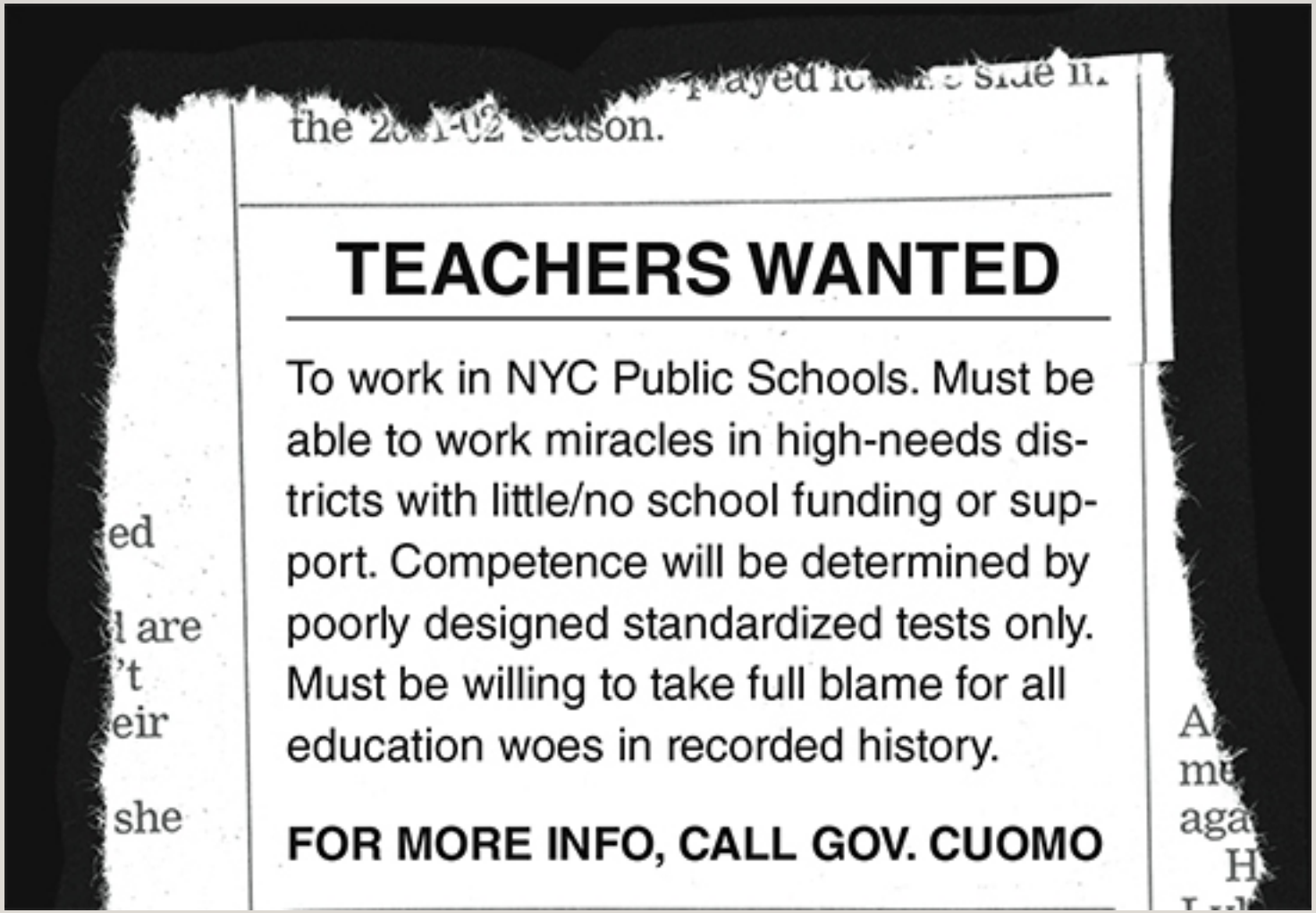
Resources

- Academic Senate
- Accessibility
- Accreditation
- Assessment and Care Team
- Berger Faculty Innovation Center
- CANVAS Training and Help
- College Planning Council
- Distance Education
- Faculty Resource Centers
- Outcomes / Assessment & Program Review
- Reporting an Incident of Concern


C.O.D.
"I give the same advice to all new teachers.
Pretend you know what you are doing."

BACK TO SCHOOL SALE
STUDENT SUPPLIES
PENS
PAPER
TEACHER SUPPLIES
RIOT GEAR
KEVLAR VESTS
2010
GATLYMCCOY.ORG
CAGLECARTOONS.COM

ALiCE
TRAINING INSTITUTE
Alert
Lockdown
Inform
Counter
Evacuate


played for the side in
the 2001-02 season.

TEACHERS WANTED

To work in NYC Public Schools. Must be able to work miracles in high-needs districts with little/no school funding or support. Competence will be determined by poorly designed standardized tests only. Must be willing to take full blame for all education woes in recorded history.

FOR MORE INFO, CALL GOV. CUOMO

HAVE A GREAT SEMESTER!